



## THE KEI LIN FOUNDATION

A Private Foundation  
1501 Fredensborg Canyon Road  
Solvang, California 93463-2042

**Roxanne Russell – DIRECTOR / TRUSTEE**

**Christopher Keffer – TRUSTEE**

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### **Grant Requirements 2025**

The approved charitable purposes of the Kei Lin Foundation are:

- provide support to existing charitable organizations which provide housing, food or medical assistance to Senior Citizens and Veterans, to provide comfort and a safe environment free of despair.
- Supporting programs that support women's right and well being

Grant seekers must complete the form below and submit the necessary requirements between August 1, 2025 and September 30, 2025 to:

The Kei Lin Foundation  
1501 Fredensborg Canyon Road  
Solvang, CA 93463

Kei Lin Foundation Grant Policy:

1. Applications for grants are considered only from organizations that have been ruled to be tax exempt under the Internal Revenue Code 501 (c)(3).
2. Priority consideration is given to applications from organizations that serve senior citizens.
3. Kei Lin reserves the right to request further information or documentation it deems necessary during the qualification process.
4. Proposals should follow the guidelines here attached and any deviation should be clearly stated in the proposal.
5. Grant Recipient will provide a written report on the use of funds mid-year and at the close of the program year.

## The Kei Lin Foundation Grant Application

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip: \_\_\_\_\_ Telephone: (\_\_\_\_)\_\_\_\_ - \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title \_\_\_\_\_ Email: \_\_\_\_\_

Is this a 501(c)(3)? Yes No Tax ID #: \_\_\_\_\_

Name of Project/Program: \_\_\_\_\_

Fiscal Year begins: \_\_\_\_\_ Organization Budget: \_\_\_\_\_ Program Budget: \_\_\_\_\_

Amount Requesting: \$ \_\_\_\_\_

Have you received funding from The Kei Lin Foundation in the past? Yes No

If yes, most recent date received: \_\_\_\_\_ and amount received: \$ \_\_\_\_\_

Organization's Mission Statement: \_\_\_\_\_

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Brief summary of request, 2-3 sentences: \_\_\_\_\_

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**Proposal should contain the following information:**

1. History and background of organization/program.
2. Detailed description of project or program requesting funding, including how the funds will specifically be used.
3. Demographics of constituency, including member age, region being served, and number being served.
4. How will you evaluate the effectiveness of the program?
5. List of all other organizations for which you are seeking funds for this project, including amounts and status of request.
6. How do you plan to sustain the program?
7. Organization and program budget.
8. Copy of organizations 501(c)(3).
9. Copy of most recent 990 tax filing.
10. Copy of latest financial statement including profit and loss and balance sheet.
11. List of Board of Directors and their affiliations.